

Ref: SST  
Date: 08/12/2017

Dear Parents/Carers,

**RE: Academic Mentoring Day Wednesday 17<sup>th</sup> January 2018**

Please be advised that on Wednesday 17<sup>th</sup> January 2018 The Duston School Secondary Phase will be housing an academic mentoring day for all students, Years 7 to 13 inclusive. This day will serve as an opportunity to meet with your son/daughter's form tutor. Therefore furthering the link and communication that you will already have with them. It will also serve as an opportunity to discuss your child's progress across all aspects of their school life and targets will be set by the tutor and other relevant staff to help your son/daughter to make the progress expected of them. We will also showcase the wider work that we undertake as a school to enhance your knowledge and awareness of all the services that we offer to both parents and students.

Parents/guardians will have the opportunity to meet with:

- The relevant form tutor.
- The relevant Assistant Director of Year/Director of Year.
- Members of the senior leadership team (SLT).

All members of Year 11 will have a meeting with a member of the senior management team, in addition to meeting with their form tutor, to discuss their Post 16 plans. Sixth Form students will have the opportunity to meet with members of the Sixth Form management team. Where parents have direct concerns regarding a particular subject there will be the opportunity to discuss these with the relevant Director of Learning.

Please do note that the taught curriculum will be suspended for this day. Parental meetings with staff will commence from 11.30am, with the last appointment scheduled for 6.45pm. The day itself will come to a close at 7.00pm. Meeting slots with staff can be booked via the link below and students are actively encouraged to attend these meetings. Please book only one appointment with your child's form tutor and any subsequent appointments will be booked for you. All year 11 students will be allocated a SLT meeting slot 15 – 30 minutes after the initial tutor appointment. Director of Year (DOY) and subject appointments with the Directors of Learning (DOL) will only be made where the DOY/DOL has requested a meeting. Alternatively if you would like to meet with your son/daughter's Director of Year or specific Director of Learning then please contact the school so this can be facilitated.

All appointments made will be emailed directly to you and you will also receive an appointment list upon arriving at The Duston School. Students are not otherwise required to attend school on this day.

I hope that this event is a welcomed opportunity for all parents/guardians to further engage with the school and that the day serves as another opportunity ultimately to help our student body achieve their undisputed potential.

[www.thedustonschool.parentseveningsystem.co.uk](http://www.thedustonschool.parentseveningsystem.co.uk)

Yours sincerely



Mr Strickland  
**Principal**

**Mr S Strickland – BA (Hons), MA, NPQH**  
**Principal**

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