

	<h2>The Duston School Policy</h2>	
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Policy Title	Anti-Bullying	Version No	2
<b>Rationale</b>	<p>The Duston School is a 4-19 mixed, all-through School, with designated Specialist College status in Business &amp; Enterprise, and Science.</p> <p>The Duston School aims to be a safe and secure learning environment in which all members of the community are respected and able to reach their potential.</p>		
<b>Policy Statement</b>	<p><b>1. Why we must STOP Bullying?</b></p> <p>Bullying affects everyone, not just the bully and their victim but also the bystanders who witness the violence, intimidation and the distress of the victim.</p> <p><b>2. What is bullying?</b></p> <p>The Duston School Council has adopted the Kidscape definitions of bullying. The following behaviours have been identified as bullying behaviours.</p> <p><b>Physical:</b> Pushing, kicking, hitting, pinching, and any other forms of violence, threats.</p> <p><b>Verbal:</b> Name-calling, sarcasm, spreading rumours, persistent teasing.</p> <p><b>Emotional:</b> Excluding emotionally, tormenting (i.e. hiding books, threatening gestures), ridicule, humiliation.</p> <p><b>Racist:</b> Racial taunts, graffiti, gestures.</p> <p><b>Sexual:</b> Unwanted physical contact or abusive comments.</p> <p><b>Homophobic:</b> Homophobic taunts that are verbal or physical, graffiti or cyber bullying that are prejudiced against lesbian, gay, transgender or bisexual people.</p> <p><b>If you are being subjected to a sustained level of unpleasantness, which includes any of the behaviours listed, then this should be treated as bullying and reported to your Class Teacher, Tutor, Assistant Director of Year or Director of Year.</b></p> <p><b>3. How are you feeling?</b></p> <p>If things are not going too well you may be feeling generally unhappy. Perhaps you are snappy and often find yourself in a bad temper. Are you getting into trouble at home and school? Do you ever find yourself trying to persuade your parents not to send you to school? Are you getting tummy aches, headaches especially in the mornings or Sunday evening?</p> <p><b>In these situations it's important to talk to someone rather than struggling along on your own.</b></p>		

Sometimes you will experience relationship problems with others. In the majority of cases the difficulties are part of growing up and although you may feel unhappy about 'falling out' with those involved such incidents are not necessarily bullying incidents. However, you may still want support in order to cope. In these situations. Talk to your parents, or your Class Teacher, Tutor, Assistant Director of Year or your Director of Year. If you have a friend who is unhappy, offer support or encourage them to seek help.

**Students can report incidents in school by talking to their Tutor or Head of Year or by email**

Internal email: [bully@thedustonschool.org](mailto:bully@thedustonschool.org)

From home:

[bully@thedustonschool.org](mailto:bully@thedustonschool.org)

#### **4. Why should we report bullying incidents?**

Sometimes students do not want to report bullying incidents because they are frightened that this will make the situation worse. Our school survey showed that this is not normally the case.

**Not reporting a bullying incident allows the bully to continue with their bullying behaviour.**

This is not good for the bully, who needs help in order to change their antisocial behaviour, or for those who are the victims or those who witness such events.

#### **The process if a student is being bullied**

5. New Bullying Report Forms (coloured green) are now in place for Students/Staff to report their concerns easily.

- Available in The Hub, Guidance, Safeguarding Office, Student Services.
- Students/Staff to complete Bullying Report Form and pass to their ADHOY in Guidance. . Reporting Student and ADOY to sign/date reverse of form
- Bullying concern to be added to Behaviour Watch/SIMS.
- Master form to be kept by ADOY until resolution. Copy of form to be passed to me.
- Assistant Directors of Year to liaise directly with reporting student, and alleged bullies, and take relevant action to resolution
- Incident to be revisited after 4 weeks with reporting student to ensure issues not still ongoing.
- Following review, bottom of form to be completed and again signed/dated by reporting student and ADOY.
- Repeat until resolved.
- Once incident(s) has/have been resolved – Master Form to be added to reporting student's pupil-file. Copy of updated form to be supplied to LFO.

#### **6. Consequences**

There will be consequences for bullying behaviour. The consequences will vary according to the severity of the incident but all incidents of bullying will be treated seriously.

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	<p><b>Typical consequences include:</b></p> <ol style="list-style-type: none"> <li>1. Informing the parents of the bully who will possibly be called into school to discuss the behaviour of their child.</li> <li>2. Bullying incidents will be logged in the students file for a fixed period of time. Previous bullying incidents will be taken into consideration.</li> <li>3. The bully may write a letter of apology to those involved.</li> <li>4. The bully will be made aware of his/her behaviour and its effect upon others.</li> <li>5. The bully will be segregated from other students during break and lunch times for one or more days.</li> <li>6. In very serious situations the bully will be excluded from lessons to a supervision room or excluded from school for a fixed period.</li> <li>7. The bully will be given counselling and help to improve their behaviour.</li> <li>8. Outside agencies may become involved.</li> <li>9. The Senior Leadership Team will become involved when offences are repeated / very serious.</li> </ol> <p>The Class Teacher, Tutor, Assistant Director of Year or Director of Year will keep parents informed and will monitor all those involved after conflicts have been resolved.</p>
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<b>Links to other policies:</b> E-Safety Policy			
<b>Staff Responsible</b>	SBE		
<b>Date approved by GB:</b>	16/03/17	<b>Review Date</b>	March 2018