

Our Ref: LGR/ AEL
Date: 08/11/2018

Dear Parent /Guardian,

RE: Year 10, 11, 12 & 13 Berlin Visit

The Duston School firmly believes in offering students the opportunity to extend their learning through invaluable educational trips and visits. Following expressions of interest, we are pleased to release the following information for the visit to Berlin from **15th-18th July 2019**.

The proposed itinerary for the visit in brief is a walking tour of Berlin; including visiting the Berlin Wall and Checkpoint Charlie museum, Sachsenhausen Concentration camp, Wannensee museum, a visit to the German Parliament (Reichstag), East Side Gallery, the Olympic Stadium and a visit to a chocolate museum.

All residential visits are available to students on a first come first served basis. The total number of places available for this visit has been capped at 40. A voluntary contribution deposit* of £150.00 per student is required for the trip to run and can be paid using the ParentPay system from 9am on Friday 2nd November and will close on Sunday 11th November. Again please be aware that spaces will be allocated on a first come first served basis and that the visit may have to be cancelled should these contributions not be forthcoming. If the visit becomes full please email trips@thedustonschool.org where a reserve list will then be set up. The final amount payable for the visit will be calculated when we have finalised numbers and will be released along with the payment plan on Monday 12th November the approximate cost for this visit is £570.00.

Should you require your ParentPay details or have any queries regarding using ParentPay, please contact our finance team by email finance@thedustonschool.org, Please be aware that this process should be done in advance of Friday 2nd November.

Eligibility for this trip is reliant on good levels of behaviour and attendance. Should concerns be raised by school staff regarding behaviour or unauthorised attendance issues then the school reserves the right to withdraw places on the trip at any time. Any student with 40+ behaviour points at the end of May Half Term will be removed from this visit. Should this become necessary no refunds of monies paid will be forthcoming.**

If you have any queries at this stage or over the coming few weeks please do not hesitate to contact me at lgreaves@thedustonschool.org.

Yours sincerely

Mrs L Greaves
Lead Teacher of MFL

* Please refer to the remissions section of the Charging Policy available on request or on the school website.

** Payments will be refundable in the event of the school cancelling the trip.

Mr S Strickland – BA (Hons), MA, NPQH
Principal

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