

	<p><b>The Duston School</b> <b>Policy</b></p>	
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<b>Policy Title</b>	Smoke Free Policy	<b>Version No</b>	1
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The purpose of this policy is to protect all employees, service users, customers and visitors from exposure to second hand smoke and to ensure The Duston School complies with the Health Act 2006 and associated Smoke Free Regulations. Exposure to second hand smoke, or passive smoking, increases the risk of lung cancer, heart disease and other illnesses. Ventilation or separating smokers and non-smokers within the same airspace does not completely stop potential dangerous exposure. The Duston School wants to promote positive health of its employees and therefore will actively encourage and support those employees who want to stop smoking.

### **1. Scope of the policy**

It is the policy of The Duston School (TDS) that all employees and students have the right to work in a smoke free environment. It is the TDS Policy, which applies to all Employees, Students, Consultants, Contractors, Visitors and Hirers that:

- Smoking is prohibited within the TDS buildings where TDS employees work or TDS services are delivered.
- Smoking is prohibited on the school site including areas outside and around the building.
- Smoking is prohibited in all TDS vehicles.
- No employee is entitled to take breaks, additional to their contractual entitlement, during their working day to smoke
- TDS does not support the routine provision of smoking shelters: and
- Employees who want to stop smoking will be offered support to give up.
- Necessary consequences are enforced for students caught smoking on site or in the vicinity of the school.

## **2. The legal background**

The Health and Safety at Work etc Act (1974) requires that the The Duston School takes reasonable measures to protect the health and safety of employees and members of the public visiting school premises.

The Health Act 2006 and the associated regulations place additional legal duties on those responsible for buildings and vehicles. They make places of work and places that are open to the public smoke free and require the display of no-smoking signs in a prominent position at every entrance to smoke free premises.

All school vehicles must display the relevant no smoking signs.

The law applies to anything that can be smoked and includes cigarettes, pipes, cigars ,herbal and e-cigarettes.

## **3. Enforcement of the policy**

All existing and new employees are expected to observe this policy and failure to do so will be addressed through the TDS disciplinary procedures.

This Smoke-Free School Policy and its implementation will be regularly evaluated by the Governing Body, and will be formally reviewed as part of the school development process. To reduce the risk of a penalty we will monitor those that have been found smoking on our premises and our actions to prevent future incidents. There is a risk of a £50 penalty for people found smoking in substantially enclosed premises and a risk of £2500 penalty for the school if appropriate preventative measures have not been taken.

Students caught smoking on site will follow the Behaviour 4 Learning route for noncompliance. In addition to this, letters will be sent to parents.

## **4. Available support**

Research shows that you are four times more likely to give up smoking with the support of the local NHS Stop Smoking Service.

Call The NHS Smoking Helpline between 7am to 11pm on 0800 169 0 169 to find your local service, speak to a specialist adviser or request resources. Alternatively you can text 'give up' and your full post code to 88088.

There is also an online resource for all the advice, information and support you need to stop and stay stopped via [www.gosmokefree.co.uk](http://www.gosmokefree.co.uk). There are support programmes are free to join, and designed to help you stop smoking using both medical research as well as insights from ex-smokers [www.nhs.uk/smokefree](http://www.nhs.uk/smokefree)

The Duston School – Policy Document

<b>Links to other policies</b>	Behaviour 4 Learning		
<b>Staff responsible</b>	SST	<b>Governors Committee Responsible</b>	Well Being Committee
<b>Date Approved by GB</b>	06/07/17	<b>Review Date</b>	July 2019