



4-19 Mixed Comprehensive, over 1,500 students on roll, including a large Sixth Form.
Berrywood Road, Duston, Northampton, NN5 6XA (5 minutes from J16 M1)
Tel: 01604 460004 www.thedustonschool.org

VLE Administrator/ICT Support Technician

Full time, Full Year

Salary: SR22—25 £20,456 - £22,434

We are looking to appoint a full time VLE Administrator/ICT Technician. The post holder will work within the ICT Support department, administering and configuring Moodle, the Virtual Learning Environment. They will ensure that agreed processes and standard procedures are reflected within the VLE. To provide relevant training on this technology to various stakeholders and develop the system in line with the overall strategic vision. The post holder will also perform technician duties to help the department support the technology within the school. You should have experience in managing a VLE system and understand the underlying technology associated with such systems. The successful candidate will be a highly organised individual with strong follow-through, initiative, and willingness to work in a team in a rapidly changing work environment.

We will offer:

- A professional, hardworking and supportive team of staff with the capability and desire to raise student achievement even further.
- A caring and supportive environment in which to work, where everyone is valued
- Opportunities for further professional development.
- Health Care Benefit Plan.
- Child Care Voucher scheme.
- Extra curricular sporting clubs for staff.
- On site staff car park

Applying:

All candidates are advised to refer to the job description and person specification before making an application. Please complete an application form (we do not accept a CV alone) along with a letter of application to the Head of School. Please return all application forms to jobs@thedustonschool.org.

The Duston School is committed to safeguarding and protecting the welfare of children and expects all staff and volunteers to share this commitment. An Enhanced Disclosure and Barring Service Check will be required for the post.

Full Details and an application form are available via our website

We reserve the right to close this vacancy should we receive an overwhelming response.

Closing date: 24th March 2017

Interview Date: TBA

If you have not heard from us within two weeks of the closing date, please assume that you have been unsuccessful on this occasion.

