Date: September 2025
Review date: September 2026

Introduction

The Scheme of Delegation (known as the SoD hereafter) sets out the delegated powers between the different bodies involved in the governance and operation of The Luminara Education Trust (LET). The different bodies are:

- Board of Trustees (BoT)
- Principal and Accounting Officer
- Chief Financial Officer (CFO/ Business Manager)
- Resources and Audit committee (R&A)
- Secondary Phase committee (SPC)
- Primary Phase committee (PPC)
- Members

The delegated powers are broken down into different levels in line with LET's principles of governance, leadership and operations. The delegated autonomy for individual bodies is aligned with the need for LET to fulfil its charitable and corporate responsibilities to the Department for Education (DfE), Education Skills Funding Agency (EFSA), Charities Commission, HMRC and Companies House.

The different levels of delegated power are listed as:

- A = Accountable (statutory obligation and answerability)
- C = Consulted (discussion with before action taken and/or seek advice where appropriate)
- I = Informed (notified)
- R = Responsible (duty to complete and/or implement action/document)
- S = Support (provide assistance)

The scheme should be read in conjunction with:

- Academy Trust Handbook
- Governance
- LET articles of association
- The terms of reference for the relevant committees
- The job roles for the positions referenced

	Area of Responsibility	Delegation						
		Board of Trustees	**CEO/ Principal**	**CFO/ Business Manager**	**Resources & Audit Committee**	**Secondary Phase Committee**	**Primary Phase Committee**	**Members**
Vision, strategy & strategic objectives	Setting LET's vision, strategy and strategic objectives	**Accountable** for setting and regularly reviewing LET's overall vision, culture and values **Responsible** for approving Trust level vision and strategic objectives.	**Responsible** for implementing the vision and strategic objectives across the SAT.	**Responsible** for implementing the vision and strategic objectives across the SAT.				**Informed** of the LET's vision, culture and values.
	Lead on the school's communications strategy (aligned to LET's vision and values)	**Accountable** for overall communication strategies, **Support** the Principal in media relations and crisis communications.	**Responsible** for meeting statutory requirements in communication. **Responsible** for providing advice/ guidance on media communications and ensuring consistency. **Responsible** for managing crisis communications	**Responsible** for meeting statutory requirements in communication. **Responsible** for providing advice/ guidance on media communications and ensuring consistency. **Responsible** for managing crisis communications				

			and reputational risk.	and reputational risk.			
	Determine the scope of shared services to be delivered by LET	**Accountable** for approving and setting the overall Trust budget and allocation to central/ shared services.	**Support** to the CFO in developing economies of scale across the Trust .	**Responsible** for reviewing and recommending economies of scale across the Trust that offer value for money through shared services.	**Consulted** with regarding setting the budget and allocation to central/ shared services.		
	Agree principles of contracts, Service Level Agreements and Memorandums of Understandings relating to provision of services provided on behalf of the Trust	**Accountable** for reviewing and approving contracts, SLAs and MoUs relating to the provision of services provided on behalf of the Trust.	**Responsible** for reviewing and recommending contracts, SLAs and MoUs relating to the provision of services provided on behalf of the Trust to the board of trustees.	**Support** the CEO/Principal in reviewing and approving contracts, SLAs and MoUs relating to the provision of services provided on behalf of the Trust.	**Consulted** regarding contracts, SLAs and MoUs relating to the provision of services provided on behalf of the Trust.		
	Consider requests from schools to join LET leading on due diligence processes as required	**Accountable** for the setting process and ensuring due diligence completed.	**Responsible** for developing process and undertaking due diligence review/	**Responsible** for developing process and undertaking due diligence review/ evaluating findings.			

		Board of Trustees	CEO/ Principal	CFO/ Business Manager	Resources & Audit Committee	Secondary Phase Committee	Primary Phase Committee	
					evaluating findings.			
	Promote equality, diversity and tolerance amongst staff and pupils	**Accountable** for ensuring compliance with all relevant legislation. **Responsible** for monitoring equalities compliance. **Responsible** for approving the Trust's Equality Objectives.	**Responsible** for promoting equality, diversity and tolerance amongst all staff and pupils and ensuring policies comply with equalities legislation. **Responsible** for proposing the Equality Objectives to the Trust Board.	**Responsible** for promoting equality, diversity and tolerance amongst all staff and pupils and ensuring policies comply with equalities legislation. **Responsible** for proposing the Equality Objectives to the Trust Board.	**Responsible** for promoting equality, diversity and tolerance amongst all staff and pupils and ensuring policies comply with equalities legislation.	**Responsible** for promoting equality, diversity and tolerance amongst all staff and pupils and ensuring policies comply with equalities legislation.	**Responsible** for promoting equality, diversity and tolerance amongst all staff and pupils and ensuring policies comply with equalities legislation.	
	Set and approve amendments to TDS's admissions policy	**Accountable** for ensuring that the school's admissions policy is established. **Responsible** for approving the school's admissions policy.	**Responsible** for proposing the admissions policy to the BoT. **Support** senior leaders in developing the admissions policies.	**Support** the Principal and senior leaders in developing the admissions policies.	**Informed** of policy renewal	**Consulted** over any changes to the admissions policy	**Consulted** over any changes to the admissions policy.	
Governance	**Area of Responsibility**	**Delegation**						
		Board of Trustees	**CEO/ Principal**	**CFO/ Business Manager**	**Resources & Audit Committee**	**Secondary Phase Committee**	**Primary Phase Committee**	**Members**

	Governance structure for LET	**Accountable** for establishing and approving a governance framework including: - Establishing board committees to meet statutory requirements. **-** Establishing and approving a scheme of delegation/ terms of references - Creating and approving the governance handbook.	**Responsible** for developing the scheme of delegation, governance handbook, terms of references and policy framework. **Responsible** for delivering delegations.	**Support** the Principal in developing the scheme of delegation, governance handbook, terms of reference and policy framework. **Responsible** for delivering delegations.	**Consulted** over any changes to the governance framework, scheme of delegation and terms of references. **Informed** of responsibilities under scheme of delegation **Responsible** for delivering delegations.	**Consulted** over any changes to the governance framework, scheme of delegation and terms of references. **Informed** of responsibilities under scheme of delegation. **Responsible** for delivering delegations.	**Consulted** over any changes to the governance framework, scheme of delegation and terms of references. **Informed** of responsibilities under scheme of delegation. **Responsible** for delivering delegations.	**Informed** of changes to the governance structure.
	Articles of Association	**Responsible** for reviewing and recommending any changes to the articles to the Members. **Accountable** for complying with the articles.	**Consulted** on proposed changes to the articles. **Support** the BoT in implementing changes to the articles.	**Consulted** on proposed changes to the articles. **Support** the BoT in implementing changes to the articles.	**Consulted** on proposed changes to the articles. **Support** the BoT in implementing changes to the articles.	**Consulted** on proposed changes to the articles. **Support** the BoT in implementing changes to the articles.	**Consulted** on proposed changes to the articles. **Support** the BoT in implementing changes to the articles.	**Accountable** for approving the changing of the articles.
	Trustees	**Responsible** for the appointment/	**Consulted** on the recruitment process of	**Consulted** on the recruitment process of	**Informed** of relevant appointments.	**Informed** of relevant appointments.	**Informed** of relevant appointments.	**Responsible** for the appointment

		removal of co-opted trustees. **Responsible** for recommending the removal of Member appointed trustees to the Members. **Accountable** for the overall membership of the BoT including identifying and monitoring the skills and competencies of trustees.	potential trustees and relevant appointments. **Consulted** on role description and skills gaps. **Support** the BoT by delivering where appropriate suitable training and development provision.	potential trustees and relevant appointments. **Informed** of role description and skills gaps. **Support** the BoT by delivering where appropriate suitable training and development provision.				of Member appointed trustees.
	BoT Committee Members	**Responsible** for appointing/ removing members of any board committees.	**Consulted** on relevant appointments. **Consulted** on relevant appointments/ removals.	**Consulted** on relevant appointments. **Informed** of appointment/ removal of members of the committee.	**Responsible** for appointing Chair of committee. **Informed** of appointment/ removal of members of the committee.	**Responsible** for appointing Chair of committee. **Informed** of appointment/ removal of members of the committee.	**Responsible** for appointing Chair of committee. **Informed** of appointment/ removal of members of the committee.	
	Governance Professional for the BoT	**Accountable and responsible** for appointment of Governance Professional in accordance with	**Support** the board in recruitment process.	**Support** the board in recruitment process.				**Informed** of the appointment of the Governance Professional.

		the Articles and Academy Trust Handbook.						
	Determine and monitor statutory school policies in line with the scheme of delegation and policy schedule	**Accountable** for determining statutory school policies. **Responsible** for monitoring school policies in accordance with the scheme of delegation and terms of references.	**Responsible** for creating and recommending statutory school policies. **Responsible** for ensuring the implementation of school policies. **Responsible** for website compliance and monitoring of the policy schedule.	**Responsible** for creating and recommending statutory school policies. **Responsible** for ensuring the implementation of school policies. **Responsible** for website compliance and monitoring of the policy schedule.				
	Monitor compliance with policies	**Accountable** for ensuring the monitoring of policy compliance.			**Responsible** for monitoring relevant policy compliance.	**Responsible** for monitoring relevant policy compliance.	**Responsible** for monitoring relevant policy compliance.	
	Auditing and reporting against statutory regulations and matters of compliance	**Accountable** for overseeing the statutory requirements around data protection, information	**Responsible** for meeting and implementing statutory requirements around data protection and security.	**Support** CEO/ Principal in meeting statutory requirements around data protection and security.	**Responsible** for supporting any investigation/ actions in response in event of a data breach.	**Responsible** for supporting any investigation/ actions in response in event of a data breach.	**Responsible** for supporting any investigation/ actions in response in event of a data breach.	

		sharing, freedom of information. **Responsible** for supporting any investigation/ actions in response in event of a data breach	**Responsible** for determining and implementing a Data Protection Policy. **Responsible** for providing and implementing data protection guidelines and standards; oversee network approach to data protection controls.	**Support** CEO/ Principal in determining a Data Protection Policy. **Support** CEO/ Principal in providing data protection guidelines and standards; oversee network approach to data protection controls. **Support** CEO/ Principal in response in event of a data breach.				
Quality of Education (including outcomes)	**Area of Responsibility**	**Delegation**						
		Board of Trustees	**CEO/ Principal**	**CFO/ Business Manager**	**Resources & Audit Committee**	**Secondary Phase Committee**	**Primary Phase Committee**	**Members**
	Evaluate and report on progress against the school's strategic priorities	**Accountable** for the school development plan and it's priorities. **Responsible** for setting workstream priorities and	**Responsible** for setting, implementing, delivering against milestones and reporting on progress.	**Responsible** for setting, implementing, delivering against milestones and reporting on progress.				

		monitoring priorities.						
	Present an up-to-date Self Evaluation document in the agreed format	**Accountable** for overall approach and approval. **Responsible** for review and approval of relevant sections.	**Responsible** for overall self-evaluation/ assessment report and identification of priorities to inform improvement plan.	**Responsible** for overall self-evaluation/ assessment report and identification of priorities to inform improvement plan.				
	Agree, monitor and report on progress against LET key outcomes for all pupils	**Accountable** for the overall quality of education. **Responsible** for monitoring, reviewing and agreeing appropriate educational targets.	**Responsible** for the overall quality of education including holistic outcomes and the performance management of school leaders.	**Support** the CEO/ Principal preparing data to inform target setting.		**Responsible** for the quality of education at secondary phase level. **Responsible** for individual pupil's education, outcomes and achieving secondary phase level targets. **Support** the phase senior leaders and CEO/ Principal in preparing data to inform target setting.	**Responsible** for the quality of education at secondary phase level. **Responsible** for individual pupil's education, outcomes and achieving primary phase level targets. **Support** the phase senior leaders and CEO/ Principal in preparing data to inform target setting.	

		Discharge duties in respect of pupils with SEND	**Accountable** for ensuring compliance with SEND legislation. **Responsible and accountable** for appointing a SEND link trustee and reviewing the SEND policy.	**Responsible** for reviewing how the school implements the SEND strategy and for proposing the SEND policy. **Responsible** for development of the school SEND Information Report	**Support** the CEO/ Principal in reviewing how the school implements the SEND strategy and policy.	**Support** with the compliance with SEND legislation and the implementation of the SEND policy in school.	**Consulted** for compliance with SEND legislation and the implementation of the school SEND policy in the secondary phase.	**Consulted** for compliance with SEND legislation and the implementation of the school SEND policy in the primary phase.	
		Provision of pupil well-being programmes throughout the academic year	**Accountable** for supporting and overseeing good mental health and well-being across the school in accordance with legislation and/or best practice.	**Responsible** for proposing, implementing and monitoring the school approach to pupil health and well-being.			**Informed** of secondary phase approach to well-being and of any pupil evidence of attitudes to wellbeing.	**Informed** of primary phase approach to well-being and of any pupil evidence of attitudes to wellbeing.	
		Ensure a school wide safeguarding structure is in place including the appointment of a Designated Safeguarding Lead (DSL) and	**Accountable** for ensuring that safeguarding complies with statutory guidance and Keeping Children Safe in Education.	**Responsible** for creating and implementing the school safeguarding policies and proposing to the BoT.	**Support** the BoT in monitoring and ensuring compliance with safeguarding across the Trust including commissioning		**Support** the implementing of safeguarding policies at secondary phase level and ensuring that safeguarding complies with	**Support** the implementing of safeguarding policies at secondary phase level and ensuring that safeguarding complies with school policies	

	Safeguarding link trustee; policy framework and annual external audits for all schools.	**Responsible** for appointing a safeguarding link trustee to attend the DSL meetings and to report to the board. **Responsible** for scrutinising and determining the school safeguarding policies including child protection, safer recruitment, prevent, peer on peer abuse, gender issues and allegations made against staff. **Responsible** for reviewing implementation and effectiveness of safeguarding practices and policies. **Informed** of safeguarding complaints, referrals and	**Responsible** for the appointment of a DSL. **Responsible** for reviewing the implementation and effectiveness of safeguarding practices and policies **Support** the BoT in monitoring and ensuring compliance with safeguarding across the school including commissioning external audits as appropriate. **Informed** of safeguarding complaints, referrals and training within the school.	external audits as appropriate.		school policies and statutory guidance, including the appointment of a DSL.	and statutory guidance, including the appointment of a DSL.	

	Area of Responsibility	Board of Trustees	Principal	CFO/ Business Manager	Resources & Audit Committee	Secondary Phase Committee	Primary Phase Committee	Members
		training within the school.						
	Determine the school performance and risks.	**Accountable** for scrutinising the Risk Register (RR) and identifying key risks for exception reporting by the CEO/Principal and CFO/ Business Manager.	**Responsible** for preparing the RR for presentation to the BoT and for identifying key risks.	**Responsible** for preparing the RR for presentation to the BoT and for identifying key risks.	**Responsible** for sharing key information that may support the BoT in identifying key risks. **Responsible** for approving the school risk strategy.			

Finance	Area of Responsibility	Delegation						
		Board of Trustees	**Principal**	**CFO/ Business Manager**	**Resources & Audit Committee**	**Secondary Phase Committee**	**Primary Phase Committee**	**Members**
	Establish and review financial scheme of delegation (SoD)	**Accountable** for ensuring that the financial procedures manual is compliant with the Academy Trust Handbook.	**Accountable** for ensuring that the financial procedures manual us updated and staff abide by the directives.	**Responsible** for ensuring that the financial procedures manual is updated and staff abide by the directives.	**Responsible** for informing the BoT of the requirements of the financial procedures manual for recommending adoption.	**Informed** of the financial controls applicable at the secondary phase level.	**Informed** of the financial controls applicable at the secondary phase level.	
	External auditors	**Accountable and responsible** for recommending appointment of External Auditors to the Members of LET.	**Responsible** for identifying and proposing External Auditors to the BoT.	**Responsible** for conducting tenders to appoint External Auditors. **Responsible** for working with	**Support** evaluation and appointment of External Auditors. **Responsible** for receiving account reports from	**Informed** of appointment of External Auditors.	**Informed** of appointment of External Auditors.	

		Responsible for evaluation of effectiveness of External Auditors. Responsible for implementing any action.	External Auditors and completing annual audits.	External Auditors and ensuring any audit points are actioned.			
Delivery of budget plan to support both Trust and school key priorities	**Accountable** for approving and setting the overall Trust budget.	**Responsible** for ensuring that all statutory financial documents are completed and approved. **Responsible** for ensuring that the school is prepared for budget meetings and ensure that the CFO is aware of the school's priorities for the year ahead.	**Responsible** for developing the school budget and recommending to the BoT. **Responsible** for submitting the Trust budget to the ESFA following approval. **Responsible** for submitting all statutory financial documents to the ESFA following board approval.	**Support** through detailed budget review.			
Ensure best value through effective procurement processes and	**Accountable** for procurement in line with regulations.	**Responsible** for reviewing procurement procedures set by the CFO.	**Responsible** for establishing procurement framework and	**Responsible** for oversight of procurement activity to monitor	**Informed** of secondary phase contracts.	**Informed** of primary phase contracts.	

contract assessment (inc. educational, commercial and contractual legal advice)		**Responsible** for school level procurement in line with Trust procedures and liaison with CFO in establishing any new contracts.	policies in line with regulations. **Responsible** for running compliant procurement exercises. **Support** the school in arranging local level contracts.	compliance with regulations.			
Directs the Trust programme of internal scrutiny	**Accountable** for approval and oversight of internal and external scrutiny within the school and ensuring compliance with ESFA requirements.	**Responsible** for establishing, monitoring and reviewing the school internal and external scrutiny programme and reporting to the BoT and the ESFA. **Responsible** for supporting the CFO in the required area of scrutiny.	**Responsible** for establishing, monitoring and reviewing the school internal and external scrutiny programme and reporting to the BoT and the ESFA.	**Responsible** for identifying the area for review from the RR and to inform the BoT.	**Support** the BoT and/or the school in the required area of internal and external scrutiny.	**Support** the BoT and/or the school in the required area of internal and external scrutiny.	
Submit annual report and accounts, including accounting	**Accountable** for approving and delivering Trust annual report and accounts with	**Responsible** for preparing and delivering the annual report and accounts to	**Responsible** for preparing and delivering the annual report and accounts to	**Responsible** for detailed review of annual report and auditor's report.	**Informed** of the outcome of the annual audit and financial outturn position.	**Informed** of the outcome of the annual audit and financial outturn position.	**Responsible** for receiving the annual report and accounts.

	policies, signed statement on regularity, propriety and compliance incorporating governance statement demonstrating value for money	regard to consolidation exercises required by DfE.	recommend to the BoT for approval. **Responsible** for ensuring to the BoT that the Trust is compliant with the Academy Trust Handbook and the funding agreement. **Support** the CFO at school level to collate the evidence required to support the preparation of the report.	recommend to the BoT for approval.			
	Plan, manage and monitor monthly expenditure and financial reports and identify actual or potential items of budget overspend/ underspend.	**Accountable** for ensuring monthly management accounts are produced and reviewed by the BoT in line with the annual meeting programme. **Accountable** for ensuring the	**Responsible** for ensuring that the CFO prepares accurate management accounts and reports effectively to the BoT. **Responsible** for working with	**Responsible** for producing management accounts and reporting to the BoT. **Responsible** for managing and reporting on cash and going concern position.	**Responsible** for review of detailed management accounts monitoring. **Responsible** of oversight through detailed review of cash position.			

		Trust maintains a strong cash position and to ensure it is going concern. **Responsible** for the appointment of a finance Trustee and for scrutinising the accounts to ensure that the school has sufficient resource.	the CFO to monitor actual spend v budget at school level. **Responsible through** effective financial management at school level.				
	Area of Responsibility	**Delegation**					
		Board of Trustees	**CEO/ Principal**	**CFO/ Business Manager**	**Resources & Audit Committee**	**Secondary Phase Committee**	**Primary Phase Committee**	**Members**
Staff & HR (Structure)	Agree the school staffing structure	**Responsible** for approving the overall staffing structure of the school/Trust and to ensure that reviews of leadership structure maintain financial sustainability.	**Responsible** for ensuring the school staffing and overall leadership structure is reviewed regularly and presented to the BoT for approval. **Responsible** for ensuring that	**Responsible** for ensuring that proposed staffing structures are financially sound and ensure that the Trust is a going concern.	**Consulted** on staffing structures and proposed changes.			

		proposed staffing structures are financially sound and ensure that the Trust is a going concern. **Responsible** for working with the CFO to prepare annual staffing structures to inform budget planning and changes to staffing structure are reported on.						

	Area of Responsibility	Delegation						
		Board of Trustees	**CEO/ Principal**	**CFO/ Business Manager**	**Resources & Audit Committee**	**Secondary Phase Committee**	**Primary Phase Committee**	**Members**
Staff & HR (Recruitment Termination)	Leadership (CEO/CFO); Head of School: appoint/ remove	**Accountable** for ensuring all processes are in line with statutory requirements. **Accountable and Responsible** for	**Responsible** for ensuring that all processes are compliant with up-to-date requirements.	**Responsible** for ensuring that all processes are compliant with up-to-date requirements.	**Support** the BoT with policy development and implementation as required. **Responsible** for the review of			

	Area of Responsibility	Board of Trustees	CEO/ Principal	CFO/ Business Manager	Resources & Audit Committee			
		appointing CEO/ Principal and CFO/ Business Manager.			relevant policies and processes.			
	School level: appoint/ remove	**Accountable** for ensuring all processes are in line with statutory requirements. **Accountable** for the review of relevant policies and processes. **Responsible** for support with the recruitment of staff at school level where appropriate.	**Responsible** for ensuring that all processes are compliant with up-to-date requirements. **Responsible** for ensuring that policies are recommended for approval by the BoT.	**Responsible** for ensuring that all processes are compliant with up-to-date requirements. **Responsible** for ensuring that policies are recommended for approval by the BoT.	**Responsible** for policy development and implementation as required.			
Staff & HR (Appraisal/ Pay)	**Area of Responsibility**	**Delegation**						
		Board of Trustees	**CEO/ Principal**	**CFO/ Business Manager**	**Resources & Audit Committee**	**Secondary Phase Committee**	**Primary Phase Committee**	**Members**
	Executive (CEO): appraisal	**Accountable** for approving CEO/ Principal remuneration and executive remuneration with agreed approach.	**Responsible** for ensuring that the BoT has the relevant information to review performance.	**Informed** of relevant pay renumeration. **Responsible** for ensuring all pay uplifts are processed.	**Responsible** for reviewing pay and remuneration of CEO/ Principal with recommendation to BoT approval.			

	Senior Leaders (CFO/ Head of School)	**Accountable** for agreeing Senior Leader renumeration within agreed approach.	**Responsible** for ensuring pay review across the Trust take place in accordance with procedures and for recommending par/ renumeration reviews.	**Responsible** for ensuring that the CEO/ Principal has the relevant information to review performance. **Responsible** for ensuring all pay uplifts are processed.	**Responsible** for reviewing pay and renumeration of Senior Leaders with recommendation to BoT approval.	**Consulted** over the Senior Vice Principals appraisal.	**Consulted** over the Head of School appraisal.	
	Teachers and support staff: appraisal and related pay increase	**Accountable** for HR policies and implementation in accordance with statutory requirements.	**Responsible** for ensuring pay reviews across the Trust/ school level take place in accordance with procedures and for recommending pay/ renumeration reviews.	**Responsible** for ensuring that the Principal has the relevant information to review performance. **Responsible** for ensuring pay reviews across the Trust take place in accordance with procedures and for recommending pay/ renumeration reviews.	**Responsible** for reviewing pay and renumeration of staff with recommendation to BoT approval.	**Informed** that the appraisal process is complete.	**Informed** that the appraisal process is complete.	

Staff & HR (Policies)	Area of Responsibility	Delegation						
		Board of Trustees	**CEO/ Principal**	**CFO/ Business Manager**	**Resources & Audit Committee**	**Secondary Phase Committee**	**Primary Phase Committee**	**Members**
	HR policies, including appraisal, pay, disciplinary, grievance, capability, absence management, flexible working, safer recruitment and other HR policies as considered appropriate	**Accountable** for HR policies and implementation in accordance with statutory requirements.	**Responsible** for overseeing and approving HR policies or referring these to the BoT as appropriate. **Responsible** for compliance with HR policies at school level.	**Responsible** for overseeing and implementing HR policies or referring these to the BoT as appropriate.	**Support** the BoT in implementation requirements of HR policies.	**Support** the implementation of HR policies at phase level.	**Support** the implementation of HR policies at phase level.	
Estates	Area of Responsibility	Delegation						
		Board of Trustees	**CEO/ Principal**	**CFO/ Business Manager**	**Resources & Audit Committee**	**Secondary Phase Committee**	**Primary Phase Committee**	**Members**
	Maintain a central property asset register, including asset evaluation	**Accountable** for compliance with the Academy Handbook in relation to assets.	**Responsible** for oversight of asset register management. **Responsible** for notifying CFO of updates to the asset register and providing evidence	**Responsible** for collating and maintaining a Trust asset register and ensuring evaluations are undertaken and depreciation policies applied.	**Responsible** for reporting into the BoT and ensuring compliance with the Academy Trust Handbook in relation to assets.			

	Maintain school premises for routine condition, repair and decoration utilising the school budget and devolved formula capital	**Accountable** for approving estate strategy.	**Responsible** for the management of the estate and PFI contract.	**Responsible** for the management of the estate and PFI contract.			