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|  | <b>The Duston School<br/>Policy</b> |  |
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| <b>Policy Title</b> | Use of Electronic Devices Policy | <b>Version No</b> | 2 |
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| <b>Rationale</b>        | The Duston School is a 4-19 mixed, all-through School.  |
| <b>Policy Statement</b> | <p>If parents have an emergency and need to contact their child, then they should do this by the normal school channels. This is by phoning the school reception and the school is then responsible for giving the message to the pupil. Similarly, if a student needs to contact home, then they can do so by going to reception before school, during morning break, lunchtime or after school. Students found using mobile phones, Smart watches, iPods and other such electronic devices (including text messaging and silent phoning) or whose phone or Smart watch rings on the school site will have their phone or Smart watch confiscated. The phone, Smart Watch, iPod or electronic device is then locked away in the school safe and will only be returned to a parent on a Monday each week to avoid continual disruption to the school week. If, however, a phone, Smart watch, iPod and other such electronic device is confiscated on a Monday, then it will be a further week before this is returned.</p> <p>Students will also have headphones confiscated as their use is prohibited.</p> <p><b>Please Note:</b> If mobile phones, Smart watches, iPods and other such electronic devices are not collected within a month of confiscation they will be given to charity for recycling.</p> <p>Refusal to hand over any of the items above when reasonably requested by a member of staff will result in the school behaviour sanctions being implemented which can result in a fixed term exclusion.</p> |

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| <b>Links to other policies</b> | Behaviour |                    |           |
| <b>Staff responsible</b>       | PDE       |                    |           |
| <b>Date approved by GB:</b>    | July 2018 | <b>Review Date</b> | July 2020 |