

Our Ref: SST/HBr

Thursday 2nd October 2025

Dear Parents and Guardians,

Re: Pupil Pencil Cases

As part of our whole-school approach within the Secondary Phase of the school all of our pupils are issued with a see-through pencil case upon starting the school in Year 7. Within the pencil case are all of the pens, highlighters, rulers, pencils etc that our pupils need. These are provided for them and this stationery is replenished throughout the academic year; notably after Christmas and Easter. Can I please ask for your support in encouraging your child to ensure that they both bring their full pencil case to school and that it is fully stocked with all of the equipment that they need to engage with their lessons.

We do ask all pupils to have their pencil case on their desk during tutor time and all of their class-based lessons. This signifies to staff that they are equipped and ready to engage with the learning.

I thank you for your support.

Yours faithfully,



Mr Strickland
Principal/CEO

Mr S Strickland - Principal - BA (Hons), MA, NPQH
01604 460004 | office@thedustonschool.org | www.thedustonschool.org

