

	<p><b>The Duston School</b></p> <p><b>Policy</b></p>	
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<b>Policy Title</b>	Sixth Form Admissions Policy	<b>Version No</b>	4
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<p><b>Rationale</b></p>	<p>The Duston School is a 4-19 mixed, all-through School.</p> <p>We have a separate admissions policies for the Primary Phase and the Secondary Phase.</p> <p>The Duston School welcomes prospective students of all abilities and operates an equal opportunity policy. The school prides itself on the advice and guidance it gives to its prospective students regarding the suitability of courses to meet their need and to help ensure success. All courses have their own specific entry criteria, as stated in the course guide which is available on request, at Sixth Form information events and parents’ evenings and on The Duston School website. All admissions are overseen by the Director of Sixth Form and the Principal.</p> <p>The admission number for September 2019 will be 200.</p>
<p><b>Policy Statement</b></p>	<p><b>Entry Policy to Sixth Form provision</b></p> <ol style="list-style-type: none"> <li>1. The Duston School provides a range of vocational and academic courses at Level 3. Students must achieve a minimum of 5 GCSE’s at grade 5 and above in order to enter Sixth Form at The Duston School. Individual subjects will have specific entry requirements which must also be met.</li> <li>2. Students need to be enrolled on 4 subjects, this can include three Level 3 subjects and one enrichment option, or 4 Level 3 subjects. All students need to be on a minimum of three Level 3 subjects.</li> <li>3. Students are invited to a course guidance meeting where their preferred choice of subject will be discussed. It is very important that students choose courses on which they will find success and which help them to lead to their chosen career, training or university course. Students will be asked to make provisional course choices and they will be able to reconsider their options after GCSE results are published using the curriculum blocks.</li> <li>4. Students are required to attend the scheduled Transition Days.</li> <li>5. Applications from external candidates are welcomed.</li> <li>6. For all Sixth Form courses, students must demonstrate motivation and commitment and follow the Sixth Form Code of conduct.</li> <li>7. Sixth Form students are expected to set high standards to the rest of the school in behaviour and attendance and adhere to the Sixth form Code of Conduct.</li> <li>8. Sixth Form students must adhere to the agreed Dress Code.</li> <li>9. A formal process will be followed according the Code of Conduct expectations should a student fall below the expected standard.</li> <li>10. The school reserves the right to cancel a course if there is insufficient demand.</li> </ol>

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<p><b>Oversubscription Criteria</b></p>	<ol style="list-style-type: none"> <li>1. Students already at The Duston School who wish to continue their education to Sixth Form will receive priority over external applicants.</li> <li>2. Following the allocation of places to students who have a statement of special educational needs which names the school as appropriate provision, when there are more applications for places than there are places available, priority will be given in the following order:             <ol style="list-style-type: none"> <li>a) Children in public care (looked after children)</li> <li>b) Students who will have an older brother or sister continuing at The Duston School at the time of admission of the younger child.</li> <li>c) Students who live closer to The Duston School than any other school.</li> <li>d) Other students.</li> </ol> </li> </ol>		
<p><b>Other Information</b></p>	<ul style="list-style-type: none"> <li>• Distance Tiebreaker – If the admission number is exceeded within criterion (ii) priority will be given to those who live furthest from the nearest alternative school. If the admission number is exceeded within any other criterion priority will be given to those who live closest to the school.</li> <li>• All students are expected to live with their parents or guardians for the duration of their course unless, in exceptional circumstances, an alternative is agreed as acceptable to the school.</li> </ul> <p><b>Appeals</b> If you are not offered a place at our school you have the right to appeal to an independent panel.</p>		
<p><b>Staff Responsible</b></p>	<p>NMO</p>		
<p><b>Date approved by GB:</b></p>	<p>04/07/2019</p>	<p><b>Review Date</b></p>	<p>July 2020</p>